



M.N DEGREE COLLEGE

KAMMAGONDANAHALLI, JALAHALLI WEST, BANGALORE

Procedures and policies for maintaining and utilizing physical, academic and support facilities

Committees constituted for this purpose and using the grants received the college as per the requirements in the interest of students

Laboratory: Record of maintenance account is maintained by lab technicians, Lab In charge and supervised by HODs of the concerned departments.

Library:-

1. The requirement and list of books is taken from the concerned departments and HOD's are involved in the process. The finalized list of required books is duly approved and Signed by the Principal.
2. Suggestion box is installed inside the reading room to take users feedback. Their Continuous feedback helps a lot in introducing new ideas regarding library enrichment.
3. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam.
4. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are Chalked out / resolved by the library committee.

Class Room Facilities

Technology needs to be integrated into teaching and learning process and the Institution has done The best to ensure it in these well equipped classrooms. Technology has been deployed for better

Student-teacher interaction, productivity and communication. It makes teaching and learning

Simpler and enjoyable.

- Lecture Halls • Tutorial Rooms

- Seminar Hall

- Conference Hall

Teaching Aids

ITEMS

Green Glass Board

Over Head Projector

LCD Projector

Display Charts

Digital Take Note (Shared)

Sports facilities:

- The college provides varied extra-curricular activities in Sports for training the students in Physical Education

Gymnasium students

- The college offers free admission for the students to practice sports and athletics in the non-working days.

- Drinking water- The quality of drinking water is tested time-to-time. The fire

Extinguishers are refilled timely. Overhead water tanks are cleaned by Estate

Office periodically.

Academic - Academic activities are planned and executed through the preparation of academic

Calendar, distribution of workload and preparation of time tables, daily register, and

deviation records. Theory lectures and practical's are conducted by the faculties as per the

Lesson plan and details filled in the lab duty register, respectively. As per the implemented

curriculum, with 2 seasonal exams every

semester. Additionally, quizzes, assignments, are also practiced at

regular intervals. Before every seasonal examination, the programme committee reviews the

academic practices. Mentor meetings and parent teacher meetings are scheduled once in a semester. Faculties also identify subject wise slow and fast learners and arrange remedial classes doubt solving sessions as per the requirement.